



President: Arneeka Gill
Vice President: Joanne Stewart
Secretary: Michelle Taylor
Treasurer: Kelly Lewis

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P&C Annual General Meeting & Elections 2020

(via Zoom 20 August 2020 at 8.30pm)

Meeting Open: 8.35pm

Acknowledgement: Welcome to and Acknowledgement of Country

Attendance: Larissa Polak, Joanne Stewart, Kylie Sivewright, Michelle Taylor, Kelly Lewis, Arneeka Gill, Kellie Keed, Lisa Gaudron, Yolanta Higgins, Jamie-Lee Fitzgerald, Nancy Clarke, Erin Ianna, Virpi Barrett, Vanessa Hutcheson, Jo Kilburn

Apologies: Emma Smith

President's Annual Report:

As attached - by Joanne Stewart

Treasurer's Annual Report:

As attached - by Kelly Lewis

2019 Financial Report attached and to be uploaded to Federation of Parents and Citizens Associations of New South Wales

All positions are declared vacant and open for 2020

Election of Positions:

President: **ARNEEKA GILL** was nominated by Michelle Taylor and seconded by Joanne Stewart - Arneeka Gill accepted the position of President

Vice President: **JOANNE STEWART** was self-nominated and seconded by Nancy Clarke - Joanne Stewart accepted the position of Vice President

Secretary: **MICHELLE TAYLOR** was nominated by Joanne Stewart and seconded by Kelly Lewis - Michelle Taylor accepted the position of Secretary

Treasurer: **KELLY LEWIS** was nominated by Joanne Stewart and seconded by Kylie Sivewright - Kelly Lewis accepted the position of Treasurer

AGM Meeting Closed:8.49pm

2020 AGM Minutes taken by: Michelle Taylor

PRESIDENTS REPORT – 2019/2020

I would like to say congratulations to a well working P&C for 2019.

We said goodbye to our Principal, Ms Bartlett and we have welcomed Ms Larissa Polak.

I would like to especially thank Colby Radcliffe as Treasurer and Michelle Taylor as Secretary for their continued support this last year. I would also like to thank Kylie Sivewright as Vice President for the support she always gives. We have had Kelly Lewis step-up as Treasurer when Colby left the area which was awesome and thank you for taking the position on.

Our fundraising was a success with our BBQ's and as always our Mother's and Father's Day stalls thanks to Colby and Kylie for their efforts with those stalls.

I would also like to thank Emma Smith for her support and promoting our events on the school media platforms.

Finally, I would like to thank everyone for the support I have been given in my role as President of the P&C and I look forward to seeing what we can achieve in the next year.

Yours sincerely,

Joanne Stewart
President
20 August 2020

2020 Annual General Meeting – LSPS Treasurer’s Report

Bank Balance as at 31/12/2019	\$14,164.81														
Presentation of Accounts	<p>Financial Report</p> <p>Excess income over expenditure of \$742 for the year after accounting for 2019 Celebration of Achievement contributions of \$1,568.18 that were not paid until April 2020.</p>														
Net Income Results from Fundraising Activities	<table> <tr> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td>BBQs</td> <td style="text-align: right;">2,964</td> </tr> <tr> <td>Pie Drive</td> <td style="text-align: right;">1,260</td> </tr> <tr> <td>Mum & Dad Day Stalls</td> <td style="text-align: right;">890</td> </tr> <tr> <td>Easter Raffle</td> <td style="text-align: right;">731</td> </tr> <tr> <td>School Banking Commission</td> <td style="text-align: right;">405</td> </tr> </table>		\$	BBQs	2,964	Pie Drive	1,260	Mum & Dad Day Stalls	890	Easter Raffle	731	School Banking Commission	405		
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School Banking Commission	405														
Total Contributions made to School	<p>\$4,650 including the following:</p> <table> <tr> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Celebration of Achievement</td> <td style="text-align: right;">1,568</td> </tr> <tr> <td>Classroom Contributions</td> <td style="text-align: right;">1,500</td> </tr> <tr> <td>Swimming</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>SRC – BBQ Proceeds</td> <td style="text-align: right;">285</td> </tr> <tr> <td>2018 Celeb of Achievement</td> <td style="text-align: right;">232</td> </tr> <tr> <td>Flowers leaving principal</td> <td style="text-align: right;">65</td> </tr> </table>		\$	Celebration of Achievement	1,568	Classroom Contributions	1,500	Swimming	1,000	SRC – BBQ Proceeds	285	2018 Celeb of Achievement	232	Flowers leaving principal	65
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Financial Report

Lismore South Public School P & C Association Inc
ABN 49 137 823 322
For the year ended 31 December 2019

Prepared by Heart Bookkeeping

LISMORE SOUTH PUBLIC SCHOOL P&C ASSOCIATION INC.

Statement by Members of the Committee As at 31 December 2019

The committee has determined that the organisation is not a reporting entity.

The committee has determined that this special purpose financial report should be prepared in accordance with the Prescribed Constitution and Operational Guide for Treasurers as issued by the P&C Federation of NSW and is prepared on a cash basis.

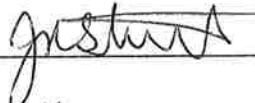
In the opinion of the committee the Statement of Income & Expenditure for the year ended 31 December 2019:

1. Presents fairly the financial position of the organisation as at 31 December 2019 and the results of the organisation for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the organisation will be able to pay its debts as and when they fall due.

Date:

6/8/2020


Signed:



President

Date:

Signed:



Treasurer

Statement of Income & Expenditure

Lismore South Public School P & C Association Inc For the year ended 31 December 2019

	2019	2018
Fundraising Income		
Christmas Raffle	-	1,444
Easter Raffle	812	662
Showcase BBQ	955	607
Other BBQs	3,292	-
Mum + Dad Day Stalls	1,960	1,942
Lamington Drive/Hot Cross Bun Drive	-	3,827
School Banking Commission	405	416
Pie Drive Income	3,186	-
Donations	2	-
Total Fundraising Income	10,612	8,898
Fundraising Expenses		
Raffle Expenses	81	43
BBQ Expenses	1,284	-
Mum + Dad Day Expenses	1,070	715
Lamington Drive Expenses	-	3,204
Pie Drive Expenses	1,926	-
Total Fundraising Expenses	4,360	3,962
Other Income		
Membership Fees	20	22
Total Other Income	20	22
Operating Expenses		
Contributions to School	4,650	7,275
Insurance	880	862
Total Operating Expenses	5,530	8,137
Excess Income over Expenditure	742	(3,180)
	2019	2018
1. Cash at Bank		
LSPS P&C Assoc Inc	14,165	11,748
Total Cash at Bank	14,165	11,748

REVIEW REPORT - Qualified

To the Committee of Lismore South Public School P&C Association Inc:

Scope

I have reviewed the attached special purpose financial report of the Lismore South Public School P&C Association Inc for the period ended 31 December 2019. The Committee of Lismore South Public School P&C Association are responsible for the preparation of the information provided and the special purpose financial report.

I have conducted an independent review of the special purpose financial report in order to express an opinion on it to the Committee. The special purpose financial report has been prepared in accordance with the Prescribed Constitution and the Operational Guide for Treasurer's as issued by the P&C Federation of NSW.

The Committee have declared that the organisation is not a reporting entity.

The expenditure has been determined in accordance with a cash basis of accounting. I disclaim any assumption of responsibility for any reliance on this report or on the determination to which it relates, to any party other than the Lismore South Public School P&C Association.

My procedures included examination, on a test basis, of evidence supporting the amounts of income and expenditure as reported in the special purpose financial report including agreeing the opening and closing bank statement balances to supporting documentation.

Qualification

For associations of this nature, it is usually not practicable to operate extensive segregation of duties in regard to minor and sundry fundraising initiatives, particularly where cash is the primary payment method. Accordingly, I am not able to provide assurance over completeness of revenue from sundry fundraising activities.

Review Opinion

In my opinion, except for the effect (if any) of the qualification referred to above, the special purpose financial report presents fairly the operations of Lismore South Public School P&C Association Inc for the period ended 31 December 2019.

Date:

4 August 2020

Signed:



Jaime Bates
6 Duke Street, Goonellabah NSW 2480