



Lismore
South
Public
School



Handbook

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TABLE OF CONTENTS

Principal’s Message	4	Homework	20
Our Vision, School Motto & Philosophy	5	Hours of Operation	21
Anti-racism Policy	6	Learning & Support	21
Assemblies	6	Library	22
Assessment and Reporting	6	Lost Property	22
Attendance	7	Mobile Phones	22
Banking	8	Newsletters	22
Behaviour Code for Students	8	Notes home	23
Bicycles	8	Out of School Hours Care	23
Book Club	8	Parent Participation	23
Breakfast Program	9	Parent-Teacher Interviews	23
Calendar	9	Payment for School Activities	24
Canteen	10	Positive Behaviour For Learning	24
Class Dojo	10	Preschool	25
Community Services	11	Safety and Security Procedures	25
Counselling Services	11	Scripture	25
Curriculum	12	School Contributions	26
Enrolment	13	School Records	26
Evacuation Procedures	13	School Uniforms	27
Excursions	14	Sport	28
Extra-Curricular Activities	14	Students with Special Needs	28
Facilities	15	Student Assistance Scheme	29
Feedback	15	Technology	29
Floods	15	Transport to and from School	29
Health Matters	16	Transport - Bus Information	30
Healthy Lunchbox Ideas	18	Other Important Phone Numbers	30



PRINCIPAL'S MESSAGE

In January 2020 it was my pleasure to take up the Principal's position at Lismore South Public School.

Ours is a school that offers the best educational opportunities for all students in a Preschool to Year 6 structure. We are also a proud member of "The Rivers P-12" group of schools, working together to meet the needs of students across the Lismore community.

At "South" we value positive relationships with families and community members, working together to ensure our students have the opportunity to excel in all they do. Children are at the centre of our decision making. We pride ourselves on ensuring that every child is known, valued and cared for.

Staff and students at Lismore South work together and focus on the school Positive Behaviour for Learning values of "Be Safe, Be Respectful, Be Responsible, Be a Learner." We offer quality academic programs in literacy and numeracy and opportunities to excel in sport, creative arts and environmental education.

The Lismore South Preschool offers outstanding early learning opportunities for families, following the Early Years Learning Framework, and has become an invaluable resource for our community.

The P and C at our school is an active and supportive body, participating in a wide range of class and school programs. New families are warmly welcomed, as we value and appreciate parent, carer and family involvement in our school.

The school motto – "**We Can**" – captures the positive nature of the school. As the principal of Lismore South it is my role to support the students to achieve to their full potential, the staff to create the best possible learning environment and our families to value and assist us in having high expectations for our children.

It is with great pride that I lead Lismore South Public School and I look forward to meeting with you in person when you come to visit our wonderful school.

Larissa Polak
Principal



OUR VISION

We seek to engage students in meaningful learning in content rich classrooms. We nurture curiosity, stimulate enquiry and encourage creativity. Our values of being safe, responsible and respectful underpin all that we do. We promote active participation in life-long learning at school and beyond.

SCHOOL MOTTO

WE CAN

be Safe, Responsible and Respectful Learners.

School is a place of learning and we try our very best every day .

Our teachers encourage us to:

- make good choices
- have fun, play and learn together
- be curious, explore and discover
- achieve success
- and believe that we can do anything.



SCHOOL PHILOSOPHY

Our school provides a safe, challenging learning environment, where students and teachers share a love of learning. We have a positive “We Can” attitude toward life and learning.

We foster strong partnerships with the wider community and value the support and contributions of our parents and carers. We value relationships based on respect and responsibility, acknowledging and accepting the diversity of our learning community.

We believe in life-long learning, success for all and accepting and valuing everyone. Together we can achieve success.

ANTI-RACISM POLICY

The New South Wales Department of Education rejects racism in all its forms. It is committed to the elimination of racial discrimination - including direct and indirect racism, racial vilification and harassment - in its organisation, structures and culture, in its curriculum and in the learning and working environments for which it is responsible. In accordance with this policy the school has an Anti-Racism contact person to whom parents and students should direct any concerns.

ASSEMBLIES

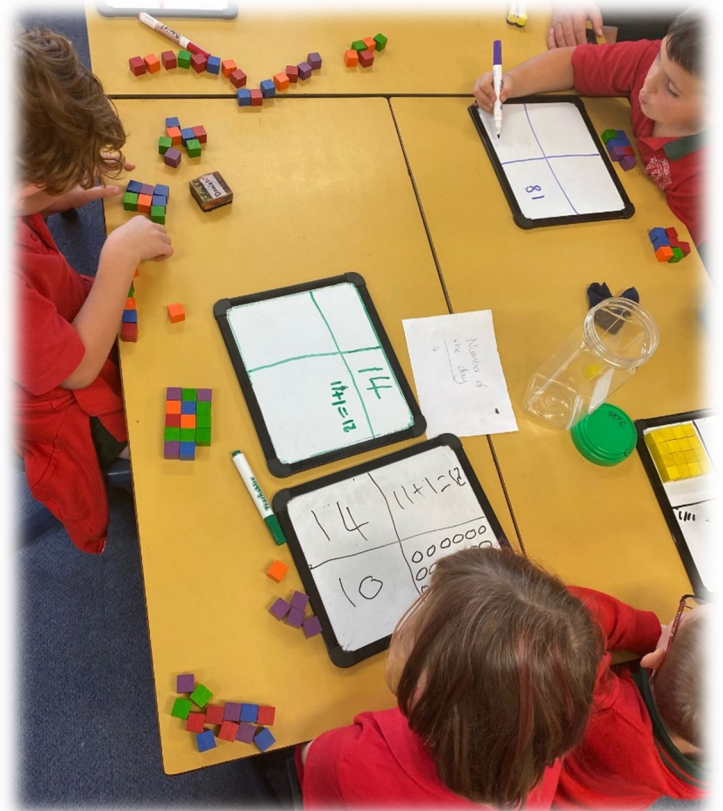
The whole school assembles every second Friday, in the school hall for a fortnightly school assembly. The school captains lead this assembly. In addition to this gathering, stage groups will hold a stage assembly each fortnight. Parents are invited to attend any assembly when they can. Assembly times will be confirmed in the newsletter.

ASSESSMENT & REPORTING

Student progress is monitored regularly by teachers who use a variety of assessment strategies. Along with teacher observations students are asked to complete oral and written class tasks and projects as an integral part of their learning. Assessment tasks address the outcomes of each syllabus document, are stage appropriate and vary according to the key learning area.

Parent/Teacher interviews are held in Term 1 and a formal written report is issued at the end of Term 2 & Term 4.

Interviews may be requested by the teachers after Term 2, but can be made at any time throughout the year.



ATTENDANCE

The Education Reform Act 1990 specifies that absences must be explained within 7 days of the occurrence. A sound education depends upon attendance and punctuality to make the most of the available resources and to develop patterns that will prepare students to take their place in the community.

Regular attendance at school is essential, to allow all students to maximize their learning opportunities. It is essential that parents / carers have children at school, ready to commence classes by the 9:00 bell. Of course, if your child is unwell, they should be kept home until they are fully recovered.

For all days absent a phone call to the school, a notice via the Skoolbag App or a note is required clearly stating the date and reason for the absence. This phone call or note must be provided within seven days of the student's absence and all notes must be signed by a parent/carer. Notes of the type, "Student X was absent from school yesterday because she was away", are unacceptable and the absence would be recorded in the roll as an "unjustified absence."

Your co-operation in providing written explanations for all absences on your child's first day back at school is requested.

The Department of Education employs Home School Liaison Officers to liaise with parents and follow up on poor attendance, regular patterns of absence and unsatisfactory reasons for non-attendance.

Students who arrive late or leave early must report to the office for a late arrival or an early leavers pass with their parent. Those unaccompanied by parents must have a note of explanation.

NSW Department of Education

Why attendance matters

When your child misses school they miss important opportunities to:

- Learn
- Make friends
- Build skills through fun

Days missed = years lost

A day here and there doesn't seem like much, but...

When your child misses just...	they miss weeks per year	and years over their school life
1 day per fortnight M ⊗ W T F M T W T F	= 4 weeks	= Over 1 year missed
1 day per week M ⊗ W T F M T W ⊗ F	= 8 weeks	= Over 2.5 years missed

BANKING

Banking through the Commonwealth Bank takes place at school. Students may wish to deposit money on a regular basis. The banking day will be advised in the school newsletter.

BEHAVIOUR CODE FOR STUDENTS

Our school is committed to providing a safe, supportive and responsive learning environment for all. We teach and model the behaviours that we value in our students. We implement the NSW Department of Education's Behaviour Code for students and take strong action in response to behaviour that is detrimental to self or others or to the achievement of high quality teaching and learning.

Our students are expected to:

- Respect others, their teachers and school staff and community members
- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy or dress code
- Attend school every day (unless legally excused)
- Respect all property
- Not be violent or bring weapons, illegal drugs, alcohol or tobacco into our school
- Not bully, harass, intimidate or discriminate against anyone in our school.

BICYCLES

Our school supports the recommendation of the Roads and Traffic Authority that children under ten years of age do not have the capabilities to ride with safety in traffic and should not, therefore, take a bicycle on the road unless accompanied by an adult.

Older children may ride bikes to school provided parents accept their responsibility in teaching them the necessary road safety rules and set a clearly defined route for the children to ride. It is compulsory for helmets to be worn and bikeways are to be used where possible. Cyclists must walk their bike within the school grounds and depart school from designated gates after school.

BOOK CLUB

Scholastic Book Clubs are available to all students and book lists and prices are sent home each term. There is no compulsion to buy, but it is a great way to encourage “home reading”. Please ensure that forms (completed with name, class) and money are returned in a sealed envelope for security. Alternatively, orders may be placed on line.

BREAKFAST PROGRAM

Breakfast Program is operated by the school and receives donations from parents and the Rotary Club of Lismore. The program offers support to families and the school by providing a nutritional start to the day. The program operates from the canteen, Monday to Friday from 8:30 – 9:00 am.

CALENDAR



Term 1

Friday 29 January - Thursday 1 April

Vacation: Monday 5 April - Monday 19 April

Term 2

Tuesday 20 April - Friday 25 June

Vacation: Monday 28 June - Monday 12 July

Term 3

Tuesday 13 July - Friday 17 September

Vacation: Monday 20 September - Friday 1 October

Term 4

Tuesday 5 October - Thursday 16 December

CANTEEN

Our canteen is operated by the school and provides reasonably priced, quality and healthy food. The canteen follows the Healthy Canteen guidelines and regulations.

Our canteen operates four days a week (closed on Wednesdays). This is possible because parents are prepared to assist as voluntary workers on a roster basis. It is a great way to make an important contribution to our school. If you would like to join our team of canteen volunteers, please contact the school office. We would love to have you help!

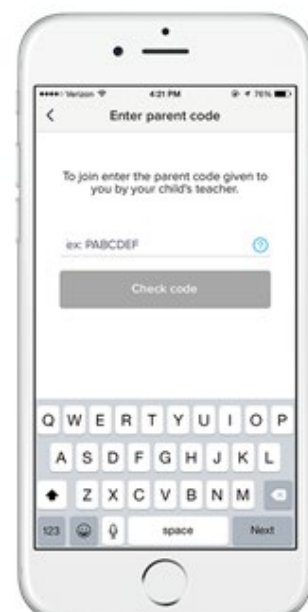
The canteen is open for lunch only. Students order their lunch between 8.30am and 9.00am.



CLASS DOJO

Teachers keep parents and carers connected to what is happening in their classroom and with your child's learning by communicating regularly using the Class Dojo app. On your mobile phone download the Class Dojo app and then sign up as a parent.

Enter the code given to you by your child's teacher to join class communication at the beginning of the school year. Keep notifications switched on for this app to communicate with your child's class teacher.



COMMUNITY SERVICES

Child and Family Health Centre, 37 Oliver Avenue, Goonellabah - Phone 6625 0111, provides a variety of health services.

A Dental Service is provided free of charge to all students. The Dental Clinic is situated at 37 Oliver Avenue, Goonellabah. Phone 1300 651 625 for more information.

COUNSELLING SERVICES

A School Counsellor is available upon appointment. He/she is available to assist with academic matters, behaviour, health or other issues at school or at home. Students and parents can talk to the counsellor on their own, or in groups, in privacy and with confidentiality. Teachers may request counsellor assessments to assist with programming and planning for individual students, however no student will see the counsellor without parental consent. Should you wish to make contact with our counsellor, please phone the office and make an appointment.



CURRICULUM

The Board of Studies, Teaching and Educational Standards publishes all syllabus documents on their website, www.bostes.nsw.edu.au .

Four stages of learning cover Kindergarten to Year 6.

Kindergarten - Early Stage 1

Year 1 and 2 - Stage 1

Year 3 and 4 - Stage 2

Year 5 and 6 - Stage 3



The Early Stage 1 to Stage 3 (K-6) curriculum aims to develop in students:

- important skills in Literacy and Numeracy
- a respect for learning
- positive attitudes for lifelong education

The skills include:

- English literacy, including skills in listening, speaking, reading and writing
- Number and algebra, measurement and geometry, statistics and probability
- Skills in analysis, problem solving, information processing and computing
- Scientific and technological skills

KEY LEARNING AREAS (KLAs)

To provide students with a broad and balanced education the NSW K-6 curriculum is defined in terms of six key learning areas:

- English
- Mathematics
- Science and Technology
- Human Society and Its Environment
- Creative Arts
- Personal Development, Health and Physical Education

ENROLMENT

Schools in Lismore each have zones which means that students are encouraged to attend their local school. Our zone is bordered by the Wilson River to the twin bridges and Leicester Creek. This includes numerous country areas towards McKees Hill, Ruthven, Rock Valley and Tuncester.



Students who live out of our area may apply for a non-local enrolment. Such applications will be considered by the Principal and executive staff. Placement will be dependent upon vacancy in the classes and meeting our of zone enrolment criteria.

Students may commence at the beginning of the school year provided they turn 5 years of age before **1st August**. **Proof of age, verification of address** as well as **immunisation** details must be provided before starting school.

EVACUATION PROCEDURES

Evacuation procedures are practiced every semester. This is to ensure that students are aware of the correct safety procedures. All contact details must be kept regularly updated in the case of an emergency.

EXCURSIONS

Educational excursions are planned for each class. Early Stage 1 and Stage 1 classes experience a one day excursion involving the local environment and community - e.g., Beach, Byron Bay, The Farm.

Stage 2 and 3 excursions have varied in past years and have included day and overnight trips to Dorrroughby Environmental Education Centre as well as extended excursions to Brisbane, Sydney and Canberra.



EXTRA-CURRICULAR ACTIVITIES

Students have a range of opportunities to participate in extra-curricular activities during the school day.

We have an Environmental Team, Construction Club, Didge group and Robotics Clubs. Students can also participate in a range of passive play activities including arts, crafts and construction at lunchtime. We offer a special hip hop production working with One Vision each year.



During the sporting season we offer team sports: including soccer and netball. Students also have opportunities to trial for district teams in a range of different sports.

FACILITIES

- Modern, comfortable, air-conditioned buildings
- Well equipped Library and Resource Centre
- Computer Room and school wide network
- Classroom computers, iPads, Interactive Whiteboards and multi-media facilities
- Purpose built Preschool
- Specially designed Kindergarten rooms with toilets
- General Assembly Hall with stage facilities and lighting
- Excellent canteen
- Attractive and well-maintained gardens and grounds
- A variety of fixed playground equipment
- Performing Arts groups

FEEDBACK

Our school is committed to the pursuit of excellence and the provision of high quality educational opportunities for each and every child. If you would like to provide positive or constructive feedback about our school, we'd love to hear from you.

You can do this by:

- sending an email to – lismoresth-p.school@det.nsw.edu.au
- arrange a time to meet with our principal, Mrs Polak
- share feedback with your child's classroom teacher
- fill in a feedback form located on our Skoolbag app under forms.

FLOODS

The school is situated in a flood area, the grounds are rarely affected. Should floods threaten during school times, the situation is clearly monitored and announcements made over the local radio station 2LM and ZZZ. The South Lismore area is often isolated by floods and in these cases the school is closed and announcements similarly are made over 2LM and ZZZ.

There has been extensive rebuilding and drainage work completed since the last major flood (1989). Consequently, predicted water levels throughout the town are only estimates.

9.7 metres	Water crosses Conway and Dawson Street intersection cutting last access to Ballina Street Bridge. Completely cut at 10.9 metres.
9.8 metres	Water crosses lowest section of Terania Street, North Lismore.
9.8 metres	Water crosses lowest point of Union Street at approach to twin bridges.
9.8 metres	All access to South Lismore cut.
10.2 metres	Hollingsworth Creek Basin fills and Union Street cut at Hollingsworth Creek Bridge.

For the safety of students, if the anticipated river height is likely to exceed 9.8 metres the school will be closed.

HEALTH MATTERS

A "Permission to administer medication" form needs to be completed and signed by the parent/carer before this can occur.

Prescribed medications must be supplied in the medication's container clearly stating prescribing Doctor, student's name, name of medication, the dose and time of administration. Medications will be kept in a secure place at the school. Students must not leave medicines and sprays in school bags, desks etc.

Children who are severely asthmatic may carry their own puffers and administer their own medication. Please notify the office if this is necessary. If your child becomes ill and needs treatment which cannot be provided at school, it would be helpful if he/she knows where the parents might be that day (e.g. out of town). Also, always ensure that the school has an emergency **local** contact number on your child's school records to be used, if we are unable to contact a parent/carer.

Immunisation

When enrolling at school an Immunisation Statement (available from Medicare) is required. The New South Wales Health Department recommends that all children entering school be fully immunized. Your child will be in contact with many other children and infectious diseases spread easily in these circumstances. In the event of an outbreak of vaccine-preventable disease, unimmunised children will be required to remain at home for the duration of the outbreak.

Asthmatics

All parents who indicate that their child is asthmatic are required to submit an Asthma Action Plan to the school at the beginning of each school year.

Infections and Contagious Conditions / Isolation & Exclusion from School

- Acute Conjunctivitis Until all discharge has ceased.
- Chicken Pox Until fully recovered – for at least seven days after the first spots appear.
- Diphtheria Isolate immediately. Take to hospital if possible. It is necessary to stay away from school until a doctor gives a certificate. The doctor can do this after at least two negative nose and throat swabbings. The first swab should be taken not less than 24 hours after the child has finished taking antibiotics. The second swab should be 48 hours later.
- Glandular Fever Until recovered or until a medical certificate is produced.
(Infectious Mononucleosis)
- Infectious Hepatitis Until all symptoms have disappeared or until a doctor issues a certificate of recovery. For at least seven days from the first signs of jaundice.
(Viral Hepatitis Type A)
- Measles At least five days from appearance of rash.
- Mumps Until fully recovered. For 10 days after the swelling occurs.
- Rubella (German measles) Until fully recovered. For at least 5 days after rash appears.
- Whooping Cough Isolate immediately. Exclude from school until fully recovered or a medical certificate is obtained.
- Impetigo Your family doctor should be consulted. If the sores are (“Scabby Sores”) being treated and are properly covered by a clean dressing, children are allowed to attend school. If they are not covered and are on exposed parts of the body such as scalp, hands or legs, exclusion is necessary until sores have healed.
- Pediculosis Until treatment with anti-lice lotion or shampoo has been (Head Lice) undertaken. Hair should be free of nits. (It is important to follow instructions on the container. If treatment has been given properly, any nits will be dead. Nits more than two centimeters from the scalp are also dead).
- Ringworm Until appropriate treatment has begun. The school may ask for a medical certificate to say that this has happened.
- Scabies (“The Itch”) Until proper treatment has begun. The school may ask for a medical certificate to say that this has happened.

HEALTHY LUNCHBOX IDEAS

All children should come to school with a healthy packed lunchbox to sustain their energy and concentration throughout a day. Please remember to also include a water bottle each day.

Pack your child a **HEALTHY LUNCH BOX**

Choose a variety of foods from each food group



Fruit



Vegetables



Dairy



Wholegrains



Lean meat & alternatives



A Healthy Lunch Box

HEALTHY lunchbox snacks



Swap snacks that are high in fat, sugar, salt and low in fibre for quick and easy healthy snacks!

HEALTHY SNACK IDEAS: ✓

- ✓ Pikelets
- ✓ Fruit bread
- ✓ Plain rice cakes
- ✓ Air-popped popcorn
- ✓ Wholegrain crackers
- ✓ Reduced fat yoghurt
- ✓ Reduced fat cheese
- ✓ Vegetable sticks eg celery, carrot, capsicum
- ✓ Cherry tomatoes
- ✓ Corn cob
- ✓ Cucumber
- ✓ Fruit (whole or sliced) eg grapes, orange segments, kiwi fruit, mango slices, pear, apple, banana



✗ SNACKS BEST LEFT OUT OF THE LUNCHBOX:

- ✗ Muffins and cakes
- ✗ Sweet biscuits
- ✗ Savoury biscuits
- ✗ Muesli bars
- ✗ Sweet rice bars
- ✗ Fruit straps
- ✗ Chocolate
- ✗ Lollies
- ✗ Potato chips
- ✗ Corn chips
- ✗ Processed cheese & biscuits
- ✗ Soft drink
- ✗ Flavoured milk
- ✗ Fruit drinks



↻
swap!



This resource was developed and designed by the Health Promotion Service, Western Sydney Local Health District, with contribution by South Eastern Sydney Local Health District and Illawarra Shoalhaven Local Health District.

HOMEWORK

Homework may be given to review and reinforce work covered in class. It might be used for individual research and preparation of work to be presented to the class. Homework for Early Stage 1 and Stage 1 is much less formal than that in Stage 2 and 3. In any form, it helps your child to develop good learning habits.

We ask **parents/carers** to help your children develop these habits in primary school as this will be of assistance for future studies. There are many ways that parents can include learning and good study habits into their child's daily routine.

For younger children:

- Acknowledge what your children can do, rather than what they cannot do.
- Participate in their home reading. Listen to and read with your child.
- Use informal activities to make learning fun, eg. Count the cutlery when setting the table or measure ingredients when cooking.
- Have dinner-time discussions about topics that are useful and of interest to them.
- Ask them to read the street map or find the address when driving somewhere.
- Encourage them to write letters to friends or relatives.
- Let them write out birthday cards and Christmas cards.
- Join a library with your children and make regular visits together to borrow books.
- Listen to a variety of music with them.
- Discuss everyday situations with them as they arise, eg. a plumbing problem, a gate that won't shut, where to find certain information.
- Give them the opportunity to care for a pet or take responsibility for a particular task, eg. taking out the garbage, making the bed.
- Play games which encourage logical thinking such as 'I spy' (using colour/shapes), snap. Play games that help to develop co-ordination such as bat and ball, catching.
- Have the family work together as a team on a specific task.

As your children grow older, you can be more involved:

- Allow a set time for completing homework or tasks not done at school.
- Encourage revision of work, reading or updating of notes, if no homework is set for a given subject.
- Give praise appropriate to effort - tell your children if you feel they have put in less effort than they are reasonably capable of.
- Ask children to evaluate their own work (How do you think you went? How could you have improved it?)
- arrange for children to have their own workspace from an early age, preferably when they start school, but do not restrict them to this area.

- Provide a reading lamp by their bed and encourage at least ten minutes reading before lights out.
- Purchase and play games that encourage their thinking skills and mathematical skills, eg. Super tic-tac-toe, connect 4, chess, draughts.
- Turn off the television and talk for a set period each day, or have the family sit down to a meal together on a regular basis.
- Once your children have started to write confidently, have them write your shopping list you will be able to read it even if the spelling isn't correct.
- Encourage independence in your children so they understand that their achievements come through effort. - *Board of Studies N.S.W.*

HOURS OF OPERATION

Supervision commences at **8:30 am**

Classes commence at **9:00 am**

Classes finish at **3:00 pm**

Last bus **approx. 4:00 pm** - Supervision finishes.

Supervision commences in the school playground at 8:30 am. Prior to this time students should not be at school unless they arrive by bus or are needed for a specific event at school earlier. Students arriving by bus are to remain seated under the C.O.L.A. (covered outdoor learning area) until the supervising teacher commences duty. When school concludes students waiting for buses will be supervised in the bus line area. Staff will remain in this area until the last bus departs.

Changes in departure routines must be notified in writing or by phone if changes occur during the day. Parent/carers are asked to collect students from designated areas.

LEARNING & SUPPORT

Our school's Learning and Support Team meets regularly to discuss matters relating to the wellbeing and learning needs of students. If you have any concerns or questions, your child's class teacher is your first point of call.

Learning and Support teachers organise programs that will target and lift student performance in literacy and numeracy. Programs may be individual, in small groups, in class or on a withdrawal basis. School Learning and Support Officers (SLSOs) assist teachers by providing additional support to students in all classrooms and the playground.

LIBRARY

The school has an extensive library of books and resources. Lessons are given by the Teacher Librarian each week. Individual students may use the library in the second half of lunch. Students are required to use a library bag when borrowing a book. Waterproof Library Bags can be purchased from the Uniform Store.

LOST PROPERTY

Lost property (clothing, belongings) is stored in the school hall. It is retained for one term only. Parents should ensure that all clothing, lunch boxes, drink bottles etc are **clearly labelled** with your child's name to facilitate an easy return.

MOBILE PHONES

To prevent the misuse/abuse of mobile phones, huge unnecessary phone bills and disruptions to teaching and learning, we ask that students do not bring them to school.

If it is necessary for home or parent contact to be made during school hours it can be done in the usual manner – a telephone call from the parent to the school office. If there are specific or exceptional circumstances for students to have a mobile phone with them either before or after school, parents are asked to speak with their teacher or the Principal. Phones may be left at the office/principal and picked up at end of day.

NEWSLETTERS

To keep parents up to date with what is happening at school, the **weekly newsletter** is distributed in digital form every **Friday**.

The newsletter is available on our school website:

lismoresth-p.schools.nsw.edu.au or by downloading the Lismore South Public School Skoolbag app. To install app, find our school name in the Apple App Store for iPhones or Google Play for Android devices.

The Skoolbag app is used to keep parents informed of school events and sends regular reminders and announcements about upcoming events.



Lismore South
Public School - ...
Education

Free



NOTES HOME

Notes will be sent home for all excursions. These need to be returned by the **due date** for your child to be eligible to participate. Excursion consent forms and money should be placed in an envelope and labelled. These are handed to the classroom teacher and are placed in a bag and sent to the office. Students cannot attend these excursions unless the consent form is signed. Please be prompt when returning these forms.

OUT OF SCHOOL HOURS CARE - OSHC

Lismore South Public School is one of the venues for the Northern Rivers Children's Service Out of School Hours Care (M-F 3:00 – 6:00pm). All enquiries and bookings can be made by contacting the administration coordinator on 6621 6437.

The service also offers Vacation Care (8:00am – 6:00pm) for school aged children. Look out for their program and costs in the school newsletter in the lead up to school holidays.

PARENT PARTICIPATION

Membership of the P & C Association (\$2) is open to everyone involved in our school. Dates and times of monthly meetings are advertised in the school newsletter. The association supports the school in many ways, providing additional finances for school programs. The P & C conducts fund-raising projects of various types during the year.

All parents are encouraged to actively participate in the P & C Association and can also assist in a variety of ways. Some suggestions include: Canteen worker, a member of various committees, assisting with Creative Arts groups, covering books in the Library, assisting with reading groups, gardening or classroom activities. Involvement in these ways can be rewarding and is much appreciated by other parents, staff and our students.

All people working with children are required to complete a Volunteer Code of Conduct Declaration available from the school office. All volunteers must sign-on/off and wear a badge upon entering school property.

PARENT-TEACHER INTERVIEWS

Please make an appointment when you wish to meet with your child's teacher. Please call the office to arrange a time on 6621 3433. The school places great importance on communication between teachers and parents and making an appointment first will guarantee a convenient time for all to discuss important matters.

PAYMENTS FOR SCHOOL ACTIVITIES

From time to time we request payment for various school activities. Payment may be made by cash or cheque (payable to Lismore South Public School) - preferably in a sealed envelope/plastic bag with child's name, activity etc. **Payment and permission notes must be returned by the due date.** Payment may also be made by our Parent Online Payment (POP). The payment page is accessed from the front page of the schools website by selecting Make a Payment. Please allow two days for processing.

POSITIVE BEHAVIOUR FOR LEARNING - PBL

Our school uses the Positive Behaviour for Learning program, to educate our students about our school's core expectations of being "Respectful, Safe, Responsible Learners". Spike the water dragon is our school PBB mascot.

We explicitly teach expectations and encourage students to be responsible for their behaviour, to use a variety of strategies to recognise escalating behaviours and to make choices that have a positive impact on learning and social interactions with peers.

Students who do not behave respectfully, safely and responsibly may be supported by a behaviour management plan. This system monitors behaviour but also educates the student about the school expectations to follow. Parents are contacted and are encouraged to be involved in the process to improve behaviour.

Bullying of any kind will not be tolerated. Bullying involves the **abuse of power** in relationships. Bullying behaviour can be verbal, physical, social or psychological. **We define bullying** as intentional, **repeated behaviour** by an individual or group of individuals that causes distress, hurt or undue pressure.

In our school wellbeing programs, students learn about what constitutes bullying and harassment. Teachers give lessons to promote resilience and self-confidence to stand up to bullying behaviour. If you suspect that your child is being bullied at school, report it to their class teacher, or an executive staff member ASAP. Your report will be followed up.



PRESCHOOL

Lismore South Public School Ngulliboo Jarjums Preschool is an integral part of the school. Children are eligible to enrol in preschool if they turn four on or before 31 July of that year. More information is available from the school office. Our Preschool Handbook is located on our school website for further information.

<https://lismoresth-p.schools.nsw.gov.au/preschool/handbook.html>



SAFETY & SECURITY PROCEDURES

All Visitors and Volunteers entering our school grounds (between 9:00am – 3:00pm) are required to sign-on at the school office, provide the necessary documentation and wear the ID tag provided while on school grounds. This includes casual teachers, student teachers, volunteers, visitors, tutors, contractors and scripture teachers. Canteen workers sign-on directly in the canteen.

Students who arrive late to school are required to obtain a *Late Arrival* pass from the office before attending class. Students who leave the school grounds early are required to obtain an *Early Leavers Pass*. This also applies to parents when collecting students early. No adults may approach students at school without permission of the principal.

SCRIPTURE

Each Tuesday, visiting clergy and lay teachers attend to conduct scripture classes for our students. Students continue in the same arrangement each year, unless a parent or carer has requested a change in writing. At any time, you have the right to change your Special Religious Education nomination or to withdraw your child from the nominated lessons. A note to the Principal will affect this change.

SCHOOL CONTRIBUTIONS

School contributions form a vital part of our school budget (formerly known as school fees). It is important that the school receives the support of parents in a financial and volunteer capacity to enable the school to deliver a full range of programs. Payments can be made at the office or by our Parent Online Payment (POP).

Lismore South Public School requests the following **yearly** contributions:

One Student - \$30

Two Students - \$50

Three or More Students - \$60



SCHOOL RECORDS

Certain information, of a confidential, but vital nature, is requested when you first enrol a child. Changes in address, home and work telephone numbers, emergency contacts, etc. should be communicated to the office as soon as possible. Changes in family circumstances, which could influence a child's behaviour, attitudes or performance should be discussed with the Principal and/or class teacher. If a court order concerning parental access to a child exists, this will need to be sighted by the Principal, and a copy placed in our files.

SCHOOL UNIFORM

Students are expected to wear the school uniform every school day, as well as when attending school functions or representing our school. It helps students identify with the school and promotes school pride. The wearing of the school uniform is strongly supported by the parent body.

This school operates a **“No Broad-Brimmed Hat! Play in the Shade”** policy. A hat must be worn if students wish to play anywhere other than beneath the school buildings.

SUMMER:

BOYS/GIRLS:

Red Polo Shirt with green collar and school emblem
Bottle Green Shorts (microfibre, knit, drill or gaberdine)
Bottle Green Skorts



WINTER:

BOYS/GIRLS:

Red Polo Shirt with green collar and school emblem
Red Jacket or V-Neck Jumper (school emblem).
Bottle Green Track Pants (or with open leg)
Optional – drill or gabardine pants in bottle green

SHOES: Joggers

SOCKS: Plain White, Grey or Black

HAT: Bottle Green Broad-brimmed

SPORTS UNIFORM: There is no separate uniform for sport.

ITEMS WHICH CAN BE PURCHASED/ORDERED FROM THE SCHOOL OFFICE:

- * Red Polo Shirts
- * Bottle Green Microfibre Shorts
- * Bottle Green Cotton/Lycra Skorts
- * Red Jackets/jumpers
- * Bottle Green Broad-Brimmed Hats
- * Library Bags

A small supply of second hand uniforms is available.

SPORT

Sport is an important part of the school curriculum. Students from Stage 2 and 3 are to participate in school sport each week. Sports such as cricket, t-ball, softball, soccer and netball are offered during school sport. The teams may vary from one year to the next.

Cross Country, Swimming and Athletics Carnivals are held each year. Our House groups are – Nardi, Lindesay and Warning. Students are placed in one of these houses when they commence schooling and compete at carnivals in these groups.

District P.S.S.A. championships in swimming, athletics and cross-country are well supported. Opportunities are provided for talented athletes to participate in District/Zone trials in a wide range of sports and in school teams participating in various “State-wide Knockouts”.

Emphasis is on maximum participation, good sportsmanship, learning games skills, variety of activities and fun. Related costs, if applicable, will be kept to a minimum.

STUDENTS WITH SPECIAL NEEDS

Dependant on your child’s circumstance the school may be eligible for additional funding to support your child at school. The School Counsellor, Principal and the Learning Support Team (LST) would work with parents/carers to understand the specific needs of the student. Children starting kindergarten may need to be involved in specific transition programs to prepare them for school life. Transition programs are also in place to assist with high school placements. The school’s Learning Support Team meets regularly to keep abreast of student needs.



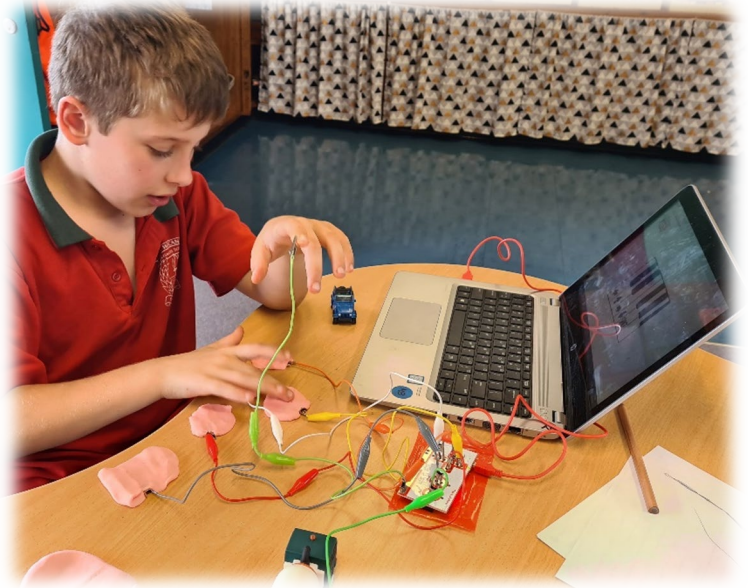
STUDENT ASSISTANCE SCHEME

Sometimes the school can assist families who are experiencing financial hardships. A small amount of funding is available to assist in the purchase of clothing, payment of excursion costs etc. For assistance or more information contact the Principal.

TECHNOLOGY

Students currently have access to computers in our technology lab, located in the library. Interactive white boards are also in the library and every classroom.

Each class also has access to laptops and ipads for their lessons. Students in all classes are introduced to robotics and coding.



TRANSPORT TO AND FROM SCHOOL

Free bus transport is available to all children in Early Stage 1 and Stage 1. Other children who live more than 1.6km (radially) from the school, may also apply for free transport. Children from Stages 2 and 3 who live closer than 1.6km can make a special application on safety grounds or if they have to walk 2.3km or more.

Private car transport: Please be punctual and collect your children at 3:00 pm. This avoids stressful situations for the child and allows teachers to undertake their post class responsibilities. A private car subsidy is available if no alternative bus route is available and if the child must be driven to and from school or if he/she resides more than 1.6km from the nearest transport pick up point.

Any change of routine for departing school must be advised in writing or by phone if changes occur during the day.

TRANSPORT - BUS INFORMATION

BUS COMPANY	ROUTES	CONTACT
Northern Rivers Buslines	Township of Lismore, also from Ballina and Casino	6626 1499
Simes Bros	Caniaba / Cawongla / Rock Valley	6621 5416
Sodhi Transport	Bentley / Meerschaum Vale	6621 2279
Halls	Leycester, Numulgi	6683 2561

OTHER IMPORTANT PHONE NUMBERS

Emergency
000

Local Police
6626 0599

Hospital
(Lismore Base)
6621 8000

DoE Lismore Office
6623 5900

